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# Driver Selection Sample Planned Interview

SAFETY TALKS TOOLKIT

## MAJOR AREAS OF INQUIRY

## DRIVER LICENSE(S)

- □ How did applicant get started driving?
- Have applicant describe likes and dislikes of driving.

## DRIVING EXPERIENCE

- Type of Equipment.
- □ Inquire about equipment preferences.
- Determine territory in which applicant has operated and routes driven.

## MOTOR VEHICLE ACCIDENT RECORD

- Have applicant describe all previous accidents; were they preventable?
- □ What can be done to prevent similar accidents?
- Have applicant discuss safe driver awards held and what they mean to him.
- How has the applicant participated in loss prevention efforts in the past?
- ☐ How will or can applicant support the company safety efforts?

## TRAFFIC CONVICTIONS

- The applicant should describe his operating record; were the convictions during work?
- □ What were the circumstances involved?
- Discuss, if necessary, license revocations or suspensions.

## **EMPLOYMENT**

- □ Why is the applicant seeking employment?
- Have applicant discuss any frequent changes in employment.

#### **EDUCATION**

Determine any previous driving programs that the applicant has completed or is in the process of completing.

#### PHYSICAL HISTORY

Inform applicant that drivers subject to CDL licensing will have job offers subject to obtaining a Medical Certificate in accordance with DOT Regulations.

#### NOTES:

IMPORTANT NOTICE - The information and suggestions presented by Michigan Millers Insurance in this Safety Talks Toolkit Bulletin are for your consideration in your loss prevention efforts. They are not intended to be complete or definitive in identifying all hazards associated with your business, preventing workplace accidents, or complying with any safety related, or other, laws or regulations. You are encouraged to alter them to fit the specific hazards of your business and to have your legal counsel review all of your plans and company policies.

